Professional Writing Certificate Checklist

The Professional Writing (PW) certificate is the equivalent to a minor, and it complements many majors on campus.

Student Name:_____UCID (M#):_____

Requirements
✓ The Professional Writing Certificate requires 15 semester credit hours.
✓ English Composition (ENGL 1001) is the prerequisite required before any coursework is completed.

Note that some courses have prerequisites. Most intermediate courses require one introductory course. Capstones require at least one intermediate course. Course offerings may vary by semester.

One Technology Course – choose one of the following:

☐ ENGL 3069 Introduction to Web Authoring
☐ ENGL 3070 Desktop Publishing
☐ ENGL 5100-level with permission of your advisor

One Specialized Writing Course – choose one of the following:

☐ ENGL 4091 Writing for Business
☐ ENGL 4092 Technical and Scientific Writing
☐ ENGL 4093 Environmental Writing
☐ ENGL 4094 Biomedical Writing

One 5100-level Courses – choose one of the following:

☐ ENGL/PWRT 5121 Instructional Design
☐ ENGL/PWRT 5122 Promotional Writing
☐ ENGL/PWRT 5123 Reports and Proposals
☐ ENGL/PWRT 5124 Editing Professional Documents
☐ ENGL/PWRT 5125 Information Graphics & Document Design
☐ ENGL/PWRT 5126 Usability and User Experience
☐ ENGL/PWRT 5128 Publishing and New Media

Two English Electives* – choose two of the following:

☐ ENGL 2073 Rhetoric & Social Engagement
☐ ENGL 3059 Intro to RPW
☐ ENGL 3060 Language & Knowledge
☐ ENGL 3067 Research Methods in RPW
☐ ENGL 3068 Topics in RPW
☐ ENGL 3072 Multimedia Writing
☐ ENGL 3074 Rhetoric of Social Media
☐ ENGL 3076 Writing with Style
☐ ENGL 3077 Visual Rhetoric
☐ ENGL 4095 Theory in PW
☐ ENGL 5080 Writing Cincinnati
☐ ENGL 5089/5095 Capstone in RPW
☐ ENGL 4099 Internship**

*For your electives, you can also take any PW course that you have not previously counted toward your technology, specialized writing, or 5100-level course requirements. Courses used to fulfill a requirement cannot count as an elective as well.
**Note: See advisor at least one semester prior to enrollment. This internship must be arranged through the PW program and not Professional Practice.